

## Answers to A CV – exercises

## Preparation

- |    |                                     |                   |     |                                     |                  |
|----|-------------------------------------|-------------------|-----|-------------------------------------|------------------|
| 1. | <input checked="" type="checkbox"/> | date of birth     | 8.  | <input type="checkbox"/>            | friends          |
| 2. | <input checked="" type="checkbox"/> | address           | 9.  | <input checked="" type="checkbox"/> | languages spoken |
| 3. | <input type="checkbox"/>            | family            | 10. | <input checked="" type="checkbox"/> | references       |
| 4. | <input type="checkbox"/>            | pets              | 11. | <input checked="" type="checkbox"/> | telephone number |
| 5. | <input checked="" type="checkbox"/> | education history | 12. | <input checked="" type="checkbox"/> | email address    |
| 6. | <input checked="" type="checkbox"/> | work experience   | 13. | <input type="checkbox"/>            | favourite food   |
| 7. | <input checked="" type="checkbox"/> | skills            |     |                                     |                  |

## 1. Check your understanding: multiple choice

- |                 |   |
|-----------------|---|
| 1. a. Liverpool | 4. b. no                                    |
| 2. c. nine      | 5. a. babysitter, d. lifeguard              |
| 3. b. false     | 6. a. babysitter, b. waitress, d. lifeguard |

## 2. Check your writing: gap fill – completing a CV

- |                  |                         |
|------------------|-------------------------|
| 1. Date of birth | 6. Work experience      |
| 2. Address       | 7. Languages            |
| 3. Email         | 8. Skills and interests |
| 4. Mobile        | 9. References           |
| 5. Education     |                         |